

Section A – Applicant Details

Applicant Name:

I am a: **Tenant** **Owner** **Agent** **Other (describe):**

Address:

Email:

Phone:

Account No:

Important information

- Out of commission meters – readings will be estimated on previous water consumption history.
- Senior & pensioner tenants may apply for a rebate.

Section B – Property Details

Property Address:

Owner:

Meter Reading Date:

(Note: closest Friday unless prior arrangements made)

Meter Number:

Section C – Management Information Going Forward (Required to be completed)

Will you be managing the property after this vacate read?

- Yes**
- No – Owner is moving into the property.**
- No – No longer managing for other reason.**