

Section A – Agent Details (all fields compulsory)

Agency:

Contact Name:

Phone:

Email Address:

Postal Address:

Section B – Owner and Property Details

Property Address:

Owner Name(s):

Current Residential Address (**compulsory**):

Postal Address (if different to above):

Email Address:

Phone:

Section C – Agent Declaration

Please tick one of the following:

- We have been appointed Managing Agent of the abovementioned property and request the **Aqwest full account (Annual Supply Charge and Water Consumption) and correspondence relating to this property** to be sent to our office on the owner’s behalf.
- We have been appointed Managing Agent of the abovementioned property and request the **Aqwest Water Consumption portion of the account only** to be sent to our office on the owner’s behalf.
- Tenant move in form from the Aqwest website has been submitted see link below.
<https://aqwest.com.au/forms/tenant-and-property-manager-forms>
- We **no longer manage** the abovementioned property and request future correspondence to be sent directly to the owner(s)

Agent Signature:

Date: